



THE DIST. CO-OPERATIVE CENTRAL BANK LTD.,

జిల్లా సహకార కేంద్ర బ్యాంకు లిమిటెడ్ जिल्हा सहकार केन्द्र बैंक लिमिटेड

MAHABUBNAGAR. మహబూబ్ నగర్ महबूबनगर - 509 001.

(Government Partnered Bank) RBI Licence No: RPCD(H)COOP/20/05.08.03/2011-12

Request for Proposal for Purchase of Branded Thin Clients and Desktops of Lenovo Brand

The District Co-operative Central Bank Ltd., Mahabubnagar invites sealed quotations from reputed companies / Supply Agencies for procurement of Branded Thin Clients and Desktops of Lenovo Brand. The interested Company/Supplier/Agency may submit their Technical and Financial bid documents in prescribed format in separate cover.

Details of Specifications are as follows:

Sl. No.	Name of the Item	Specifications	Quantity
1	Branded Thin Clients	Shown in Annexure B	101
2	Desktops of Lenovo Brand	Shown in Annexure C	73

Intending eligible bidders may obtain bid document from our Website:

www.dccbmbnr.org

Technical and Financial Documents sealed in separate covers and marked with Technical/Financial must be delivered to the Chief Executive Officer till 24.09.2020 at 11:30 AM

The District Co-operative Central Bank Ltd, Mahabubnagar.

Post Box Number: 14

District Court Road

Telangana Chowrasta

Mahabubnagar

Pin: 509001.

Phone Numbers: 08542-242341, 241113.

Fax Number: 08542-241032, 241781.

RFP NOTICE

RFP for supply of **Branded Thin Clients and Desktops of Lenovo Brand** are hereby invited from the vendors by **The District Co-operative Central Bank Ltd., Mahabubnagar** through the tendering process using the website dccbmbnr.org. The RFP documents can be downloaded from The District Co-operative Central Bank Ltd., Mahabubnagar Website: www.dccbmbnr.org.

The RFP have to be submitted as per Terms & Conditions mentioned at **Annexure-'A'**. Format of Technical Bid mentioned at **Annexure-'B'**, format of Financial bid mentioned at **Annexure-'C'** and detailed specification, estimated quantity are mentioned in scope of work section.

The RFP document containing "Technical bid" and "Financial bid", complete in all respect should be handed over to the IT Section/CEO of the DCCB **Mahabubnagar on or before 24.09.2020 up to 11:30 AM** which will be opened in the presence of the tenderer's or their representatives who may like to be present at that time as per the schedule mentioned in the RFP document.

Failure to furnish all information required as mentioned in the RFP documents or submission of a proposal not substantially responsive to the RFP documents in every respect will be at the vendor's risk and may result in rejection of the proposal and forfeiture of the bid.

The District Co-operative Central Bank Ltd., Mahabubnagar reserves the right to reject all or any of the bid/ RFP without assigning any reason thereof. The bid which is conditional/ incomplete/ belated/ without earnest money deposit fee, RFP will not be entertained.

**The District Co-operative Central Bank Ltd.,
Mahabubnagar,**

RFP No: /2020-21/1548

Dated: 19.09.2020

RFP DOCUMENT

1. Name and Address of the party	The District Co-operative Central Bank Ltd, Mahabubnagar Post Box Number: 14 Court Road Telangana Chowrastha Mahabubnagar Pin 509001
2. RFP Document for	Purchase of Branded Thin Clients and Desktops of Lenovo Brand
3. Last Date & Time for submission of RFP	24.09.2020 at 11:30 AM
4. Technical bid to be opened on	24.09.2020 at 12:00 PM
5. Financial bid to be opened on	24.09.2020 at 04:00 PM
6. Place of submission of RFP	The District Co Operative Central Bank Ltd, Mahabubnagar Post Box Number: 14 Court Road Telangana Chowrastha Mahabubnagar Pin 509001

The District Cooperative Central Bank Ltd., Mahabubnagar,
RFP No: /2020-21/1548 **Dated: 19.09.2020**
ANNEXURE-'A' - (TERMS AND CONDITIONS)

1.	RFP documents should be downloaded from http://dccbmbnr.org as per the dates mentioned in the RFP
2.	Late submission will not be entertained
3.	Last minute submission should be avoided. As such THE DISTRICT COOPERATIVE CENTRAL BANK LTD., MAHABUBNAGAR will not be responsible for any failures in submission of bids.
4.	The vendors are expected to examine all instructions, forms, terms and other information in the RFP documents.
5.	RFP shall be submitted under Two Bid System viz Technical bid & Financial bid, as per the prescribed formats only. Failure to comply with these requirements may result in the bid being rejected.
6.	Incomplete or conditional bids will be summarily rejected.
7.	If any vendor does not qualify in technical evaluation, the financial Proposal of the vendor shall not be opened.
8.	The price should not be mentioned in the Technical bid in any form or manner. In case the prices are mentioned in the technical bid, the offer will be liable for rejection.
9.	The technical bid and financial bid will be opened at two separate time intervals. Technical Bid will be opened at least 2 hrs. Before financial Bid.
10.	The financial bid will be opened in respect of only those vendors whose documents are found in order and whose items qualify technically. The price comparisons in deciding lowest quotation for the complete value of all the items shall be made only over the rates quoted inclusive of all taxes and comprehensive on-site warranty support as required. The lowest evaluated valid quotation will be selected.
11.	The vendor shall submit bank guarantee equal to 10% of the total cost of Hardware. THE DISTRICT COOPERATIVE CENTRAL BANK LTD., MAHABUBNAGAR shall be at liberty to enforce such bank guarantee in case the vendor fails to provide warranty of supplied hardware during warranty period and also in case the infrastructure supplied found to be duplicate or faulty.
12.	The successful vendor shall supply the prescribed hardware within 30 days from the issue of supply letter.
13.	The EMD of successful vendor will be converted into security till the complete supply is made and will be refunded without any interest. The EMD of unsuccessful vendors will be returned after completion of RFP process.
14.	The payment will be released after installation of complete supply of material based on duly certified installation reports after installations are done.
15.	If the RFP opening day happens to be holiday, the same will be accepted and opened on the next working day.
16.	The payment will be released after installation of complete supply of material
17.	The make / brand of the quoted hardware must be mentioned. The approved brand mentioned in the RFP only are to be supplied. Any deviations or supply of duplicate material will attract, forfeiture of EMD, invoking of Bank Guarantee apart from proceeding legally to recover appropriate amount.
18.	The warranty shall cover the following: <ul style="list-style-type: none"> • If any parts needs to be replaced, then the same shall be done within 48 Hrs. including data transfer and completion of complaints in totality. • In case of failure of operating System the same shall be reinstalled.

SCOPE OF WORK

1. **Supply of Desktops of Lenovo Brand and Thin clients:** The vendor has to deliver the Desktops and Thin clients as per the locations provided **The District cooperative Central Bank Ltd., Mahabubnagar** after finalizing the RFP and ensure installation of the same along with related drivers.
2. **Maintenance of Desktops and Thin clients:** The vendor has to maintain all supplied Desktops and Thin clients upto the period of warranty.
3. **Replacement of Parts:** The vendor has to ensure rectification of the faulty Desktops and Thin clients providing replacement for the same as per requirements.
4. **At present, 73 no. Desktops and 101 no. Thin Clients are required quantity may be in increased/ decreased as per requirement.**
5. Vendor should supply additional quantity as required by **The District Co-operative Central Bank Ltd., Mahabubnagar** in near future. Rates should be valid for 3 months from the date of submission of RFP.
6. Supply of Windows 10 Professional Product Print Key License
7. Should configure 1 TB Hard Disk for Desktop Computers.
8. On sight Installation
9. On sight Testing
10. CBS Configuration for the existing and Future acquired software during the warranty period
11. Testing for internet connectivity.
12. Transportation to branches.

ANNEXURE 'B' (TECHNICAL BID FORMAT)

**The District Cooperative Central Bank Ltd., Mahabubnagar,
RFP No: /2020-21/1548 Dated: 19.09.2020**

S No.	Particulars	Remarks/Details (Page No.)
1.	Name Of Agency	
2.	Detail about the Agency	
	Address:	
	Phone No.:	
	Email ID:	
	Website:	
	Contact Person:	
	Mobile No:	
3.	Status of Applicant (proprietorship/partnership firm/Pvt. Ltd.Co./Public Ltd Co.)	
4.	Copy of registration certificate to be attached	
5.	Certified copy of the turnover of Agency/CA certificate Applicant during last financial three years	
6.	PAN No. (copy will be attached)	
7.	GST No. (copy will be attached)	

Signature & Seal of the Bidder

Date :

DECLARATION

1. I/ We have read the instructions appended to the proforma and I/we understand that if any false information is detected at a later date, any contract made between ourselves and THE DISTRICT COOPERATIVE CENTRAL BANK LTD., MAHABUBNAGAR on the basis of the information given by me/us can be treated as invalid by the THE DISTRICT COOPERATIVE CENTRAL BANK LTD., MAHABUBNAGAR and I/we will be solely responsible for the consequences.

2. I/We agree that the decision of THE DISTRICT COOPERATIVE CENTRAL BANK LTD., MAHABUBNAGAR in selection of successful bidders will be final and binding to me/us.

3. All the information furnished by me/us above hear is correct to the best of my/our knowledge and belief.

4. I/We agree that I/We have no objection if enquiries are made about the work listed by me/us hear in above and/or in the accompanying sheets.

Place:

Date:

Signature:

Name & Designation

& seal of the company:

The technical bid should contain the following documents which must be attached with the technical bid:-

1. The vendor should submit the RFP payments to be paid by DD mode:
 - a. `5000 towards Earnest Money Deposit (EMD).
2. The person signing the RFP shall be deemed that he has the authority to sign the RFP on behalf of the said company. Letter of Authority to be attached.
3. Proof of Income Tax, GST Registration number (As applicable): Self attested copies to be attached.
4. The product profile of the company along with last 3 years' turnover, not less Than ` 50 lakh per year. Audited Balance Sheet and Profit and Loss account or CA Certificate for last three years should be submitted.
5. The vendor shall be Original Equipment Manufacturer (OEM) of Desktop computers and peripherals or the Authorised System Integrator/ Partners / Dealer of OEM. In case the vendor is offering Desktop computers from more than one OEM, he shall be authorised System Integrator/Channel Partner/Dealer for the Desktop computers and peripherals offered by him. Proof of the above shall be submitted in the form of authorization of dealership/SI/Partnership issued by the respective OEM.
6. The vendor should have fully functional service/ support center.
7. The vendor should have successfully supplied Hardware amounting to Rs. 25 Lac to at least one customer in Government Department or Public Undertaking in Telangana in the last 3 years.
8. The company/firm should be in existence and should have been in operation for a period of at least 3 years. The company/firm has to produce Certificate of Incorporation/Registration.
9. The bidder should not have any of their contracts terminated or blacklisted in the last three years by any State or Central Government / PSU/ BFSI/ Private Sector. (Self attested certificate to be submitted)

On Company Letter Head

ANNEXURE-“C” (Financial Bid Format)

FINANCIAL OFFER FOR SUPPLY OF BRANDED THIN CLIENTS AND BRANDED DESKTOP

Sl. No.	Item	Specification/ Configuration		Rate (per System)
1	Thin Clients	Processor	Intel J1900 Quad Core 2 4GHz	
		Memory	Minimum 2 GB DDR3 RAM (Up to 16 GB support)	
		Internal storage	16 GB SSD (16 GB SSD / 32 SSD / 2.5' SATA HDD Supports 500 GB (Expandable up to 1 TB / 2 TB)	
		LED Monitor (Optional)	15.6" / 18.5" / 19.5" / 21.5"	
		Keyboard & Mouse (Optional)	Wire/Wireless	
		Inbuilt OS	ICTS Linux / Windows OS 7, Windows 10	
		Graphics	Intel HD Graphics	
		LAN	100/1000 Gigabyte LAN	
		Front panel	Power switch	
		Ports	1 x HDMI port 1 x DC IN 1 x VGA port 2x COM ports 2x USB 2.0 ports 2X USB 3.0 ports 1 x RJ45 port 10M/100mbps 1x 2-port audio jacks	
		Side Panel I/O	1 x USB 2.0 ports	
		Audio	1x Audio In (Mic), 1 xAudio Out	
		Power adopter	12V/5A Adopter	
		Dimensions	185(W)*44(H)*197.5(D)mm	
		Weight	N.W 1.015KG G.W. 1.740KG	
		Color	Black	
Material	Aluminum Alloy Base (100% Heat resistant Casing)			
Warranty	3 years Onsite including Power Adopter			

In addition to the Requirement of above Computer Peripherals, the quotations should also mention the commercials involved in the following

- 1. Windows 10 Professional Product Print Key License**
- 2. Onsite Installation**
- 3. Onsite Testing**
- 4. CBS Configuration for existing and future acquired software (CBS) upto warranty period.**
- 5. Testing of Internet Connectivity.**
- 6. Transportation to Branches.**

Sl. No.	Item	Specification/ Configuration		Rate (per System)
2	Desktops of Lenovo Brand	Processor	Intel core i5 7 th Gen 3.90 GHz	
		Memory	Minimum 4 GB DDR3 RAM (Up to 16GB support)	
		Internal storage	Supports 500 GB (Expandable 2 TB)	
		LED Monitor (Optional)	15.6" / 18.5" / 19.5" / 21.5"	
		Keyboard & Mouse (Optional)	Wire/Wireless	
		VGA on Die	Intel HD graphics, supports VGA, HDMI display interface.	
		Inbuilt OS	ICTS Linux/Windows OS 7, Windows 10	
		Memory	2xdual-channel 1600MHz DDR III slots, up to 16GB	
		Expansion slot	1x mini PCIe (half size)	
		LAN	Realtek GigaLan	
		Power supply	120 W DC-DC Power supply and 12V/5A Adopter	
		Audio	5.1 channel HD Audio	
		Power adopter	12V/5A Adopter	
		Back panel I/O Ports	1x PS2 keyboard/mouse common port 1 x HDMI port 1 x VGA port 1 x COM port 4x USB 2.0 ports 2x USB 3.0 ports 2 x RJ45 port 1 x 3-port audio jacks	
		Front Panel I/O	2xUSB 2.0 ports audio port Jacks	
		Color	Black	
		Warranty	3 years Onsite including Power Adopter	

In addition to the Requirement of above Computer Peripherals, the quotations should also mention the commercials involved in the following

- 1. Windows 10 Professional Product Print Key License**
- 2. Hard Disk Configuration 1TB**
- 3. Onsite Installation**
- 4. Onsite Testing**
- 5. CBS Configuration for existing and future acquired software upto warranty.**
- 6. New CBS configuration during the period of Warranty**
- 7. Testing of Internet Connectivity.**
- 8. Transportation to Branches.**

Full Customized Desktops
Cabinet Option- Tower cabinet

Financial Terms and Conditions:

- 1 The vendor must provide the Commercial Proposal strictly in Hardcopies in Original Letter Head.
- 2 The rates should be quoted in figures as well as in words, on the form attached at Annexure-'C' and duly signed and stamped by the authorized person.
- 3 Rates mentioned above are inclusive of all taxes, F.O.R. destination and Installation charges and all other charges. No charges of whatsoever nature would be paid additional to the cost mentioned above.
- 4 The Management of the Bank, DCCB, Mahabubnagar reserves the right to alter and accept/reject the quantity of the computers peripherals and commercials.

**Sd/-
Chief Executive Officer (I/c),
DCCB Mahabubnagar.
Authorized Signatory
Seal & Sign**